



St. Matthew's High Brooms C.E. Primary School
Powder Mill Lane
Tunbridge Wells
TN4 9DY
Telephone: 01892 528098
Email: office@st-matthews.kent.sch.uk
Head teacher: Mrs S Hayward
Deputy Heads: Mrs C Pollard and Mr T Hardwick

Fulfilling God-given potential

Friday 5th June

Dear Parents/Carers,

Your child is attending school as a child of a keyworker. Your child will be in the pink keyworker group which will be based in the two year 3 classrooms near the school office.

From Monday 8th June, we have children returning from Year R, 1 and 6. This means that it will be busier at drop off and pick up times. The keyworker children will still enter and leave at the small gate that we usually use. The other year groups will be lined up on the slope and there will be cones on the slope and into the car park. It also means that the day will be more structured for the children as we have put in place rotas for field and playground use to ensure that no two groups are in the same place at the same time.

We are closing the school earlier on a Friday from the week beginning June 8th to allow for a deep clean throughout the school. We are asking for keyworker children to also be picked up at lunchtime on a Friday between 12:30 and 13:00. We are aware that for some keyworker parents this may not be possible. In those circumstances the children who are in school will be in the new hall. They will be socially distanced within their pink group and then at a further distance from any other children from other groups who are also keyworkers. They will be able to watch a film/TV programme on the large screen.

Please could you let the office know through office@st-matthews.kent.sch.uk, if you will be collecting your child between 12:30 and 13:00, or whether you need them to remain in school until 3:15pm

If your child is not well, you should not send them into school. If anyone in your household is told to self-isolate that you keep your child at home. If a member of staff is unwell or told to self-isolate, we will endeavour to use a member of staff who is not teaching in another group to cover, however if we cannot staff the group we will have to close that group. If anyone in a group is tested positive for COVID 19, then the whole group would be sent home and unable to return until the period of self-isolation had passed. If your child cannot come into school, please email carly.buckwell@st-matthews.kent.sch.uk and send a dojo to the class teacher.

It is also important that as you are sending your child into school to be with others that as a family you are following all the guidelines in place at present. I'm sure you have seen the crowds of people that have gathered at beaches or parks. If we are putting in strict hygiene and social distancing measures in place in school, we need to be sure that families are sticking to the guidelines at home too to reduce the risk of spreading the virus.

To help your child understand the measures that are in place please look at the guide we have produced for children on our school website. <https://st-matthews-school.org/wp-content/uploads/2020/06/presentation-to-parents-June-opening-childrens-version.pdf>





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Please make sure that the children bring everything with them in a bag on Monday, lunch, water bottle, sunhat and a playground toy. If the weather is sunny, please apply suncream before children come into school. They should be in own clothes that are suitable for being outside and doing PE in if needed – no strappy tops. Trainers should also be worn – no sliders, flip flops or sandals. If the weather forecast is for rain, they should bring a waterproof.

The children will be taught about the new systems in place to ensure safety for everyone. If a child cannot follow the rules and makes themselves, other children or staff unsafe by their actions, they will not be able to attend.

The teachers have been in this week, setting up classrooms, organising rotas and collecting resources for children to use. Although school will be different, they are looking forward to the challenge and are keen to see the children in school again.

We look forward to seeing you on Monday.

Mrs S Hayward
Headteacher

