

St Matthew's High Brooms CE Primary School

Powder Mill Lane
Tunbridge Wells
Kent
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Marking Policy- Guidance for Parents.

*Distinctive Christian values-
Honesty, Kindness, Respect, Responsibility*

Purpose

The purpose of this policy is to help facilitate conversations between you, your child and their class teacher about your child's learning. Over the last twelve months, we have adapted the style of our parent consultations to allow your child to show you their work in much greater detail. We hope that through doing this it will help you to keep up-to-date with their learning and make it easier to support them at home.

We understand however, that schools, much like any business, very much have their own acronyms and terms, which can be a real barrier when trying to talk with your child about a piece of work they have completed. As a result of this, we have put together this document to help you decode the various 'marking symbols' that are employed at St Matthew's Primary School.

We hope that you will find it useful and if you have any further questions then please do speak to your child's class teacher.

Marking Pens

Different coloured pens are used for a range of reasons:

Pink- Positive comment 'Tickled Pink' (A pink pen will be used by your child's teacher when they are wishing to draw attention to a great part of the work your child has produced.)

Purple – Purple Pen of Progress (A purple pen is used by your child to edit and improve their work. This is something that they are very much encouraged to do, both during and at the end of a piece of writing.)

Green – Green For Growth (A green pen will be used by your child's teacher to draw their attention to areas that need developing or correcting in some way. For example, this may be a spelling, punctuation or grammar error in writing or a calculation error in numeracy.)

Marking Symbols:

SP = circled for spelling correction

NS= next step (This symbol may be used by a teacher to highlight a 'challenge' they have set in order to move on your child's learning.)

C = correction needed

 = check this bit again

V = verbal comment/feedback has been given directly to the child

I = child worked independently

CT = child worked with Class Teacher

TA = child worked with Teaching Assistant

✓ = correct

• = incorrect

The above symbols will be used as appropriate to the age and ability of the child.

Each piece of work that your child produces will always be looked at by their teacher. The style of marking however will vary depending on your child's age, the purpose of the piece of work and how the work was produced.

For example, it might be that a piece of work was produced as a class, or that the work is simply notes in preparation for a larger piece of work. There may have been verbal feedback given to your child for these pieces of work and so the teacher will use a 'V' marking symbol (verbal comment/feedback has been given directly to the child) – or a piece of work may just be ticked in order to show your child that the teacher is pleased with what has been produced. Other pieces of work though will be more heavily marked and where appropriate a next step will be given to help your child continue to make progress.